

Kirklees Summer Play Camp

Welcome to Camp! This note provides you with useful information for when you collect your child.

PICKING UP YOUR CHILD

Collection Times

Your child will be dropped off at 1.45 at Huddersfield or Dewsbury bus stations or at 1.10 at the Northbound services on the M1.

The person collecting your child

You have already provided us with your emergency contact details. We will hand over your child to the person who comes to the bus station to collect them, if the child is happy to go with them. If we are unsure we will call you. If there is someone who you do not want to collect your child then please call or text **07745 284983** preferably between the hours of 9.00 and 6.00. We cannot allow children to travel home alone.

Unloading children and luggage

When we arrive at the bus station it can get very confused with excited children keen to see parents and say goodbye to new friends. This means that it can be very dangerous particularly if parents come out of the bus station to the bus. It would really help us if you could wait in the station until we ask you to come over. When we arrive we will:

- Ask one member of staff and the bus driver to unload luggage
- When the luggage is unloaded a member of staff will check the name of the parent or adult and the child and then shout the child's name to come off the bus
- The parent or adult and child can then collect the luggage.

This will take a little time but it will ensure that children are not running around the bus station, are supervised in a dangerous area and are handed safely to an appropriate adult.

It is very important that you use the paths, walkways and crossings in the bus station to avoid accidents. This is particularly important in Dewsbury where it is easy for children to wander in to the path of vehicles.

FIRST AID AND MEDICAL INFORMATION

Overleaf you will find details of how we care for your child if they are sick or injured.

FUNDRAISING

We do not receive any public funding so we have to cover all our costs. We subsidise every child's place so we need to raise funds to keep our costs as low as possible. If you want to fundraise for camp, please use www.easysearch.org and www.easyfundraising.org and name us as your charity. We will receive a donation every time you search or buy online through the websites. We are also registered with Amazon Smile. Donations are gratefully received, and you can donate through our website.

Thank you for your help and don't forget to follow us on twitter over the summer.

The Summer Camp Team

[web site www.kirkleessummerplaycamp.com](http://www.kirkleessummerplaycamp.com)
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Kirklees Summer Play Camp

MEDICAL INFORMATION FOR PARENTS

This sets out how we will deal with your child if ill or injured. This is more than First Aid, as we take your place while your child is with us.

Medication

We keep a good supply of sun cream. We also keep Ibuprofen, Paracetamol, Anti histamine, sore mouth gel and throat lozenges. We only give these if you have signed to give permission and we usually try simpler treatments first, as described below. **If you wish to be contacted before any of these are given at any time, please write to confirm this; otherwise, we will assume that you are happy for us to go ahead.** We will let you know of any treatment as you collect your child at the end of camp.

Illness

We must stress that children should not come to camp if they have had Covid 19, diarrhoea and / or vomiting, or other highly infectious or contagious diseases in the week before they are due to arrive. They should not come to camp if they have been in close contact with someone with Covid and are self-isolating. Such conditions put everyone else at risk. In extreme cases camp has been closed, due to high numbers of children and staff becoming ill.

If your child is showing signs of Covid we will isolate them and ask you to collect them as soon as possible. For other issues: -

has a headache, we will

- a) give water and encourage them to rest
- b) give Paracetamol
- c) contact you if they do not get better
- d) If we suspect Covid we will ask you to collect them as soon as possible

feels sick or has a stomach ache, we will

- a) give sips of water and encourage rest
- b) if they are sick or have diarrhoea, they will need to go home as soon as possible
- c) If we suspect Covid we will ask you to collect them as soon as possible

is homesick, we will

- a) talk with your child and support them
- b) phone to discuss if they are not cheered up
- c) contact again as needed, especially if your child not happy

has a minor accident - bump or scrape, we will

- a) clean, cover, and check as necessary
- b) use an eye bath if appropriate

is stung by a wasp we will

- a) apply ice or cold water and observe, then treat according to reaction
- b) if no further reaction, we will monitor
- c) if a more obvious reaction – pain, redness or swelling we will give antihistamine (Piriton) and contact home
- d) if a serious reaction we will call 999 and follow the guidance below.

Hospital

Hospital visits are rare, but can happen.

If your child has a mild asthma attack or relatively minor accident, we will contact you to see if you wish to take your child to the hospital or doctor. We may be able to do this on your behalf.

If a major accident, major asthma attack or sudden serious illness where we need to use an ambulance, we would phone you immediately after phoning 999.

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