

Registered Charity Number: 1176481

Kirklees Summer Playscheme Camp

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

For the year ended 31 January 2024

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**Kirklees Summer Playscheme Camp
Legal and administrative information
for the year ended 31 January 2024**

Trustees

James Haywood
Gwen Perfitt
Richard Jackson
Stephen Metcalf

Charity number

1176481

Contact address

32 Clowne Road
Barlborough
Chesterfield
S43 4EJ

Accountants

Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

**Kirklees Summer Playscheme Camp
Trustees' annual report
For the year ended 31 January 2024**

The Trustees submit their annual report and the financial statements for the year ended 31 January 2024.

Structure, governance and management

Kirklees Summer Playscheme Camp ("KSPC") is a Charitable Incorporated Organisation which registered with the Charity Commission on 2 January 2018. KSPC is governed by the rules and regulations set down in its governing document.

Prior to this the camps were run by a small voluntary group which was funded by grant from the local authority, Kirklees Metropolitan Borough Council.

Method of recruitment and appointment of Trustees

The first Trustees were appointed by the members of the small voluntary group from their existing members. One of the Trustees is a qualified accountant.

In accordance with the Charity constitution, one third of the Charity's Trustees must stand down on an annual basis. Richard Jackson stood down on 17 June 2023 and was duly re-elected at the Annual General Meeting held on the same date.

Charitable objectives and activities

The objective of the Charity is to help young people, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society. The general activities to meet our objectives are the running of a residential Summer Camp based in West Yorkshire for children aged 9 -12 and is open to children across the region and beyond.

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

Achievements and performance

The Summer Camp is led by Fran Whitehead an experienced school leader and SENCo. She is supported by a leadership team drawn from the Trustees and members. The Summer Camp had a successful year in spite of awful weather and a boggy field. All of the children's places were taken up and the Duke of Edinburgh ("DofE") places were oversubscribed with a waiting list for 2024, recruitment is already going well for DofE places in 2024. We continued to support disadvantaged children and 46% of our places were filled by low income families and those with a disability. We continued our investment in a photo booth and climbing wall and a cave bus also added to the children's experience. The Holiday Activities and Food ("HAF") funding supported us to offer lots of fruit and vegetables with salad at every main meal and porridge and crumpets an added excitement at breakfast.

**Kirklees Summer Playscheme Camp
Trustees' annual report
For the year ended 31 January 2024**

Achievements and performance (continued)

We continued to be successful with fundraising in the year. We received the third year of support from the One Community Foundation for our security and transport. In addition we had grants from the Woodward Charitable Trust and the Hedley Foundation to support a range of activity expenditure including the cave bus and climbing wall. We participated in the HAF programme which provided £13,500 of funding and allowed us to continue to offer our assisted child places for £10. The programme also offered invaluable support and guidance from Local Authority partners. We will continue to benefit from the HAF funding in 2024. Finally, we received smaller donations through regular fundraising and one-off donations, and our use of Easy Fundraising.

Financial review

The summer of 2023 saw continued increases in core operating costs for the site, transport, food and security and the average cost of a child's place is anticipated to further increase in 2024. KSPC has always offered places at a small loss subsidising each place through fundraising for donations and income from Aspiring Leaders. In previous years the Charity has provided around 100 of the 450 available places at a reduced cost for families from low-income families. In 2023 we were able to continue to offer these places at £10 thanks to the HAF funding. The Trustees are of the view that, so far as practically possible, the cost of each place should be kept as low as possible to support families who are struggling and the confirmed HAF funding in 2024 will allow us to maintain our pricing structure for at least another year.

The Trustees have worked through a number of plausible downsides and sensitivities for the forthcoming year. This scenario planning has taken into account an increase in site fees, security, transport and food which are all impacted by the rise in the minimum wage for our suppliers and wider inflation. The number of DofE places will reduce from 20 to 10 to allow a better more personalised experience for the volunteers. This will impact on income.

It is clear that costs will rise again in 2024 and we expect to draw on some of our free reserves to maintain the price of each child's place at the existing rate. However, demand in the children's places and the DofE programme for 2024 remains high and we are confident that we will fill all our places and run at capacity which will reduce the risk to our budget.

Plans for the future

The Trustees continue to review costs and charges and are confident that the Charity is on a sound financial basis and whilst not without financial risk, believe these are manageable over the coming years.

A number of large purchases were made in 2022 and 2023 which are expected to provide benefit to the Summer Camp over a number of years. There is a limited plan for large spending on capital items during the 2024 -2025 financial year which will reduce outlays when compared to 2023. Decisions on any major reinvestment will take place in the Autumn of 2024.

The Summer Camp is planned to run in 2024 and beyond as long as it remains financially viable. Planning is underway and bookings for children's places will open in March 2024. We continue to build on the secure finances and are targeting annual fundraising of £3,000 a year to keep the cost to families as low as possible.

**Kirklees Summer Playscheme Camp
Trustees' annual report
For the year ended 31 January 2024**

Reserves policy

The Trustees are of the view that KSPC is financially viable for a period of at least three years and the total funds carried forward provides a reasonable operating surplus for unexpected costs during the forthcoming years.

The Trustees have reviewed the reserves policy and have determined a reserve of £9,000 should be maintained. The Trustees will continue to monitor this level in respect of the financial demands and inflationary costs. This figure would allow the estimated liabilities of operating the camp for one summer to be settled in the unlikely scenario the Summer Camp were to cease at very short notice. The Trustees also resolved that the reserve could be used in the event of the loss of a significant amount of canvas owing to adverse weather conditions. This scenario is considered remote.

Free reserves at 31 January 2024 were £27,366 (2023: £24,219).

The Trustees declare that they have approved the Trustees' report above on 10/04/2024
and are signed on their behalf by:



James Duncan Haywood
Chair of Trustees

Independent examiner's report to the Trustees of Kirklees Summer Playscheme Camp ("the Charity")

I report to the Trustees on my examination of the accounts of the Charity for the period ended 31 January 2024 which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Susan Cochrane

Susan Cochrane, FCA DChA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

12/04/2024

Kirklees Summer Playscheme Camp

Receipts & payments account For the year ended 31 January 2024

	Unrestricted fund £	Restricted fund £	Total 2024 £	Total 2023 £
Receipts				
Fees	31,714	-	31,714	24,200
Grants	4 -	3,750	3,750	8,096
Holiday Activities & Food Programme	13,500	-	13,500	11,480
Donations	1,061	-	1,061	1,465
Tuck shop	3,319	-	3,319	3,313
Easy Fundraising & Amazon smile	148	-	148	218
Gift aid	73	-	73	87
Interest	228	-	228	58
Miscellaneous	1,213	-	1,213	61
Total receipts	51,256	3,750	55,006	48,978
Payments				
Food	11,526	-	11,526	10,388
Camp equipment	3,931	-	3,931	13,004
Travel	3,258	2,000	5,258	6,545
Activity equipment	7,419	1,750	9,169	7,156
Website and admin	5,469	-	5,469	4,427
Training and planning	687	-	687	1,212
Security and site	8,658	-	8,658	8,867
Volunteer expenses	4,453	-	4,453	3,215
Tuck shop	2,282	-	2,282	1,864
Paypal charges	426	-	426	430
Total payments	48,109	3,750	51,859	57,108
Net receipts/(payments) for the year	3,147	-	3,147	(8,130)
Total funds brought forward	24,219	-	24,219	32,349
Total funds carried forward	27,366	-	27,366	24,219

Kirklees Summer Playscheme Camp

Statement of assets and liabilities

As at 31 January 2024

	Note	2024 £	2023 £
Cash assets			
Balances at bank		27,366	24,219
Total		<u>27,366</u>	<u>24,219</u>
		Current value 2024 £	Current value 2023 £
Assets retained for the Charity's own use			
Assets gifted to the Charity		2,112	6,021
Assets purchased by the Charity		14,598	15,480
		<u>16,711</u>	<u>21,501</u>
		2024 £	2023 £
Liabilities			
Accountancy & independent examination		630	594
		<u>630</u>	<u>594</u>

These Financial Statements are accepted by the Trustees on

10/04/2024

Signed on behalf of the Trustees by:



James Duncan Haywood
Trustee

Kirklees Summer Playscheme Camp

Notes to the financial statements

For the period ended 31 January 2024

1 Receipts & payments account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2 Trustee's expenses

Two Trustees received expenses totalling £752 (2023: £800) during the period. No other remuneration or benefits were paid.

Unrestricted donations totalling £120 were received from one trustee.

3 Related party transactions

Apart from those noted in note 2, there were no other related party transactions during the year (2023: £nil).

4 Grant income

	Unrestricted fund £	Restricted fund £	Total 2024 £	Total 2023 £
One Community Foundation - Security and transport costs	-	2,000	2,000	3,616
One Community Foundation - Tents	-	-	-	1,000
Tesco Community Grants	-	-	-	1,480
Woodward Charitable Trust	-	750	750	2,000
Hedley Foundation	-	1,000	1,000	-
	<u>-</u>	<u>3,750</u>	<u>3,750</u>	<u>8,096</u>

One Community Foundation - grants received as a contribution towards security and transport costs.

Woodward Charitable Trust - contribution to support activity costs

Hedley Foundation - contribution to support activity costs